

SOUTH WAIRARAPA DISTRICT COUNCIL

27 JUNE 2018

AGENDA ITEM D4

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 27 June 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 27 June 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
760	13-Dec-17	Resolution	Russell	<p>COUNCIL RESOLVED (DC2017/169):</p> <ol style="list-style-type: none"> To receive the Community Board Request to Change Street Names: New York and Dublin Streets West. To refer the matter back to the Martinborough Community Board and request that the Board come up with a consultation proposal which includes a question on whether residents support a change as well as street names for consideration for both New York Street West and Dublin Street West. Note that Council officers are to work with Martinborough Community Board to develop a consultation proposal. (Moved Cr Harwood/Seconded Cr Jephson) Carried 	Open	<p>19/6/18 Update: All New York Street residents voted that there be no change to the name New York Street West. The residents on New York Street West have been advised that the road name will not change.</p> <p>The majority of Dublin Street West residents voted to change the name of Dublin Street West. Officers have sought name suggestions from the residents of Dublin Street West with two responses received to date, both were for the name "Karearea". Karearea is the Maori name for New Zealand Falcon. These birds have been trialled by Palliser Estate (who have a vineyard at the end of the road) for pest bird prevention.</p> <p>Council officers will make contact with the remaining residents on Dublin Street West to confirm that they did not have any name suggestions.</p> <p>Should there only be one suggested name, the name will be forwarded to the Martinborough Community Board and Council for support and approval respectively. If further suggestions are received the residents will be asked to vote on their preferred name.</p>
771	13-Dec-17	Resolution	Mark	<p>COUNCIL RESOLVED (DC2017/180):</p> <ol style="list-style-type: none"> To receive the information on the North Road, Greytown lime path. To secure Council's land ownership interests on the northern side of North Road. (Moved Cr Ammunson/Seconded Cr Jephson) Carried That Council officers investigate the costings and feasibility of widening North Road in conjunction with placement of a lime path. 	Actioned	<p>9/2/18 Being designed and costed; for inclusion in the 18/19 funding as safety project (to include East St - school end) Costed \$811,000</p>

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				(Moved Mayor Napier/Seconded Cr Wright) Carried		
199	4-Apr-18	Resolution	Jennie	COUNCIL RESOLVED (DC2018/32): 1. To receive the Mayor's Report. (Moved Mayor Napier/Seconded Cr Craig) Carried 2. To appoint the Mayor and two councillors (Cr Jephson and Cr Olds, Cr Colenso as first alternate) as SWDC delegates and one observer to the LGNZ Annual Conference 15-17 July 2018. 3. That full written reports from all delegates are provided to Council. 4. To note that funds were not budgeted. (Moved Cr Olds/Seconded Cr Colenso) Carried Cr Carter voted against the motion Cr Craig abstained	Actioned	Will be actioned as part of final LTP budget preparation. Submission included.
204	4-Apr-18	Action	Jennie	Review the Common Seal Policy, specifically to cover instances where the seal has been applied unnecessarily, triggering the requirement for Council approval of its application	Actioned	Reviewed at 30 May 18 Audit & Risk meeting, decided policy doesn't need any changes. 27 June 18 report to Council catching up documents that have missed the seal being applied
208	4-Apr-18	Action	Paul	Request Jane Mills, WREMO, give a presentation to the 16 May 2018 Council meeting to provide an update on preparedness in the region and current activities	Actioned	To delay until the 27 June due to LTP hearings commitments
209	4-Apr-18	Action	Paul	Include an update from WREMO within Council officers' reports	Open	
274	16-May-18	Resolution	Paul	COUNCIL RESOLVED (DC2018/40): 1. That a workshop will be convened at the earliest possible opportunity for council to receive all information regarding the land between Daniel Street and Birdwood Street, Featherston including any information on the Featherston Town Square development stage 1 and 2.	Actioned	

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				<p>2. That following the workshop, the Risk and Audit Working Party will review recommendations from the workshop and receive and evaluate the material and prepare a report to be presented to the 27 June 2018 Council meeting.</p> <p>3. The Audit and Risk Working Party will assess the need and make a recommendation to Council on whether there is a need for the report to be reviewed independently. (Moved Cr Colenso/Seconded Cr Carter) Carried</p>		
276	16-May-18	Resolution	Paul	<p>COUNCIL RESOLVED (DC2018/42):</p> <p>1. To receive the Remit to Local Government NZ Report. (Moved Cr Craig/Seconded Cr Colenso) Carried</p> <p>2. Not to support the remit from Greater Wellington Regional Council on fossil fuel investment. (Moved Cr Craig/Seconded Cr Colenso) Carried Cr Carter abstained.</p>	Actioned	GWRC advised
277	16-May-18	Resolution		<p>COUNCIL RESOLVED (DC2018/43) to express confidence in Mayor Vivien Napier as the duly elected leader of the Council for this triennium. (Moved Cr Wright/Seconded Cr Craig) Carried Cr Carter abstained.</p>	Actioned	
281	16-May-18	Resolution	Paul	<p>COUNCIL RESOLVED (DC2018/47):</p> <p>1. To receive the Chief Executive Officer's Report. (Moved Cr Jephson/Seconded Cr Wright) Carried</p> <p>2. To receive the financial statements report for the period ended 28 February 2018. (Moved Cr Jephson/Seconded Cr Colenso)</p>	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Carried 3. To convene an Accommodation Working Group comprising three councillors, the Mayor ex officio, Chief Executive and three group managers. 4. To appoint councillors Olds, Wright and Maynard to the Accommodation Working Group. (Moved Cr Jephson/Seconded Cr Craig) Carried		
283	16-May-18	Resolution	Paul	COUNCIL RESOLVED (DC2018/49): 1. To receive the Mayor's Report. (Moved Jephson/Seconded Cr Maynard) Carried 2. To make an interim appointment of Cr Colin Olds as the South Wairarapa District Council representative on the Wairarapa Moana Governance Group. (Moved Mayor Napier/Seconded Cr Maynard) Carried	Actioned	GWRC notified of appointment
285	16-May-18	Action	Russell	Check the Planning and Environment Report section 2.5 Sale and Supply of Alcohol Act table for consistency	Actioned	
286	16-May-18	Action	Russell	Prepare an update report for the next Council meeting on the investigation into Martinborough available residential land	Actioned	
287	16-May-18	Action	Jennie	Prepare a Terms of Reference for the Accommodation Working Group to include time commitments, reporting and recommendation mechanisms	Open	
288	16-May-18	Action	Paul	Request the GWRC Public Transport Working Group Terms of Reference and minutes/notes of past meetings	Actioned	Group was not reconstituted at the start of the triennium, the portfolio has been picked up by the Wairarapa Committee